



Randall's Farm & Greenhouse

631 Center Street
Ludlow, MA 01056

JOB DESCRIPTION-Creamery Supervisor

Reports to: Creamery Manager

Scope of Responsibility: Under direction of the Creamery Manager, manages the day-to day operations of the Creamery and all assigned personnel.

Personnel Management of Creamery Servers; day to day supervision.

Duties and Responsibilities:

- Maintains high quality of service to customers.
- Maintains proper dress and adheres to company policies. Ensures that Creamery Clerks follow established policies and procedures.
- Maintains all Federal, State and Local codes for **Food Safety and Sanitation**.
- Directs opening and/or closing procedures.
- Maintain ice cream inventory and related supplies.
- Performs other related duties including assisting other departments.

Education: High School equivalency; formal supervisory education preferred.

Skills: Good communication, mathematic, and writing skills. Critical thinking and decision making, performing administrative tasks and strong organizational skills.

Experience: Two years supervisory experience.
Experience in similar field preferred.

Physical Requirements: Prolonged standing/walking required. Moderate physical effort: (lift/carry frequent up to 50#.)

Working Conditions: Exposed to extreme cold of freezer; subject to burns and cuts
Must be able to work flexible hours.