



## Randall's Farm & Greenhouse

631 Center Street  
Ludlow, MA 01056

Job Description: Utility Aide

Reports to: Executive Chef

The primary responsibilities of a Utility Aide include stocking of supplies, dish washing, daily sanitation, and the care and cleaning of equipment, kitchen, and storage areas. Removes trash and maintains sanitation standards throughout the department. Assists in basic food preparation as assigned including donut making and rotisserie chicken preparation. Follows all established Food Safety & Sanitation guidelines. Performs other related duties as assigned including assisting other departments.

### Daily Tasks Include:

- Stocking of Supplies: Receives, and stores paper goods and food supplies rotating product and organizing in a neat and efficient manner.
- Dish Washing: Washes all dishes, pots, pans, and utensils utilizing proper guidelines for soaps, sanitizing, and temperature.
- Daily Sanitation: Cleaning equipment, wiping counters and equipment, sweeping and mopping floors in kitchen and storage area. Follows established guidelines for project work including the care and cleaning of equipment.
- Food Preparation: Assists cooks as needed in basic food preparation following established food safety guidelines.
- Maintains proper dress and adheres to company policies.

Minimum Education: 2 year High School.

Age Requirement: Must be minimum 18 years old for slicer and specific equipment.

Minimum Experience: On the job training

Skills: Must be able to follow oral and written instructions and established procedures.

Physical Requirements: Prolonged standing/walking required. Moderate to strenuous physical effort: (lift/carry frequent up to 50#.)

Working Conditions: Subject to burns and cuts  
Exposed to hazards of heat and cold of freezer  
Exposed to heat, wetness, odors in kitchen  
Exposed to varying degrees of kitchen elements.