



## Randall's Farm & Greenhouse

631 Center Street  
Ludlow, MA 01056

### **Job Description: Greenhouse General Staff**

#### **Reports to: Greenhouse Manager**

Works as part of a team to ensure exceptional customer service while providing quality products to our customers. Performs other related duties as assigned including assisting other departments.

#### **Daily Tasks Include:**

- Providing excellent customer service by engaging customers, either in person or over the phone, speaking in a helpful and pleasant manner, and ensuring customer satisfaction.
- Accurately operate register, credit card machines, and calculator.
- Take inventories
- Provide Daily care for plant merchandise
- Maintain a safe and clean work environment
- Receive product and store appropriately.
- Maintain proper dress and adhere to company policies.
- Work as a team member or independently in order to complete assigned projects
- Additional tasks as assigned by a supervisor.

Minimum Education: 2 year High School.

Age Requirement: Must be minimum 16years old.

Minimum Experience: On the job training

Skills: Must be able to follow oral and written instructions and established procedures. Basic math and organizational skills.

Physical Requirements: Prolonged standing/walking required. Moderate to strenuous physical effort: (lift/carry frequent up to 50#.)

Working Conditions: Exposed to heat, wetness, outdoor elements, seasonal temperature extremes.