



631 Center Street
Ludlow, MA 01056
Phone 413-589-7071
Fax 413-583-2936

RANDALL'S FARM, INC. EMPLOYMENT GUIDELINES

Randall's Farm and Greenhouse is open 364 days a year. Randall's is open 7 days a week. Our hours of operations are from 7 AM to 8 PM (seasonally until 9 PM). Elsie's Creamery is open from May – October from 11 AM to 9PM (or until all customers have been served).

The busiest times at Randall's Farm and Greenhouse are Weekends and Holidays. All employees are expected to share in the coverage during these peak times.

Randall's offer a comprehensive benefit package to employees who work 25 or more hours per week annually and have completed the 90 days probationary period. This package includes Short-term disability, Long-term disability and Life insurance coverage paid for by Randall's Farm, Inc. Employees may also qualify for 401(k) participation and Health Insurance under Federal/State guidelines.

Randall's offers full-time employees paid Holiday and Vacation benefits under our policy guidelines.

-AGE- You must be at least 16 years of age to work in the Creamery, as a Cashier, as a Produce Clerk and as a Greenhouse Clerk, The age requirement to work as a Deli Clerk, or to sell alcohol and lottery tickets is 18 years of age.

Randall's will hold applications for 90 days. You will need to reapply after 90 days if you have not heard from us.

Randall's Farm, Inc. is an equal opportunity employer. We recruit and employ the best qualified individuals without regard to race, color, religion/religious creed, national origin, ancestry, age, genetic information, sex, gender identity or expression, sexual orientation, military or veteran status. No preference is given to the hiring of relative or friends of current employees, but referrals are welcome.



Employment Application: Please print or type. Complete every section.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary \$ _____

Position Applied for: _____

Are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Responsibilities: _____

Job Title: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

We are an Equal Opportunity Employer and committed to excellence through diversity.

All employees are at-will and Randall's Farm, Inc. or the employee may terminate employment at any time for any or no reason and with or without notice.

Signature: _____ Date: _____



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Preliminary Application Questions:

Applicant Name: _____

Date: _____ Position Applying For: _____

1. What is your daily availability?

- Sun
- Mon
- Tues
- Wed
- Thur
- Fri
- Sat

2. What about you would make you an effective Randall's Farm employee?

3. What prompted you to apply for this job? What interested you most about the position and Randall's Farm.

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